

## VILLAGE EAST METROPOLITAN DISTRICT NO. 3

www.villageeastmetro3.com

---

Jeffrey Place, President	Term to May 2029
Jaclyn Adkins, Secretary/Treasurer	Term to May 2027
Emily Ramirez, Assistant Secretary	Term to May 2029
Vacant	Term to May 2027
Vacant	Term to May 2027

---

### NOTICE OF MEETING

Thursday, November 13, 2025, at 6:00 P.M.  
via teleconference

*This meeting will be held via teleconferencing and can be joined through the directions below:*

<https://us06web.zoom.us/j/89827548325?pwd=rRFbMwEchepjGDVC5jSM022jk2szT2.1>

Meeting ID: 898 2754 8325; Password: 340067; Call-in Number: 720-707-2699

### AGENDA

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
5. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
  - a. Consider Approval of July 28, 2025 Meeting Minutes (**enclosure**)
  - b. Consider Approval of Proposals for Renewal of General Liability Schedule and Limits, and Consider Approval and Authorization to Bind Coverage, Renewal of Special District Association of Colorado Membership, Payment of Agency Fees (**enclosure**)
  - c. Approval of Amended Digital Accessibility Policy (**enclosure**)
  - d. Approval of Independent Contractor Agreement with Heatherly Creative for Website Maintenance and Accessibility Services in 2026 (**enclosure**)
6. Manager/Operations Matters
  - a. Manager’s Report (**enclosure**)
7. Legal Matters
  - a. Consider Approval of 2026 Annual Administrative Resolution (**enclosure**)

- b. Consider Approval of Engagement Letter with WBA, P.C. (**enclosure**)
8. Financial Matters
- a. Review of Payables/Financials (**enclosure**)
  - b. Conduct Public Hearing on 2025 Budget Amendment (*if needed*)
    - i. Consider Adoption of Resolution Amending 2025 Budget (**enclosure**)
  - c. Conduct Public Hearing on 2026 Budget
    - i. Consider Adoption of Resolution Adopting 2026 Budget, Imposing Mill Levy and Appropriating Funds (**enclosure**)
  - d. Consider Approval of 2025 Audit Engagement Letter (**enclosure**)
9. Other Business
10. Adjourn