

VILLAGE EAST METROPOLITAN DISTRICT NO. 3

www.villageeastmetro3.com

Jeffrey Place, President	Term to May 2025
Jaclyn Adkins, Secretary/Treasurer	Term to May 2025
Emily Ramirez, Assistant Secretary	Term to May 2027
Vacant	Term to May 2027
Vacant	Term to May 2027

NOTICE OF MEETING

Tuesday, December 10, 2024, at 4:00 P.M.
via teleconference

This meeting will be held via teleconferencing and can be joined through the directions below:

<https://us06web.zoom.us/j/86292485420?pwd=miqMItd4j76CQ60hv7gnjNEQ7lMwF.1>

Meeting ID: 862 9248 5420; Password: 899728; Call-in Number: 720-707-2699

AGENDA

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
5. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Consider Approval of November 9, 2023 Meeting Minutes (**enclosure**)
 - b. Consider Approval of 2025 Annual Administrative Resolution (**enclosure**)
 - c. Consider Approval of Resolution Adopting Digital Accessibility Policy and Designating Compliance Officer (**enclosure**)
 - d. Approval of Independent Contractor Agreement with Heatherly Creative for Website Services (**enclosure**)
 - e. Consider Approval of Amended and Restated Public Records Request Policy (**enclosure**)
 - f. Consider Approval of Proposals for Renewal of General Liability Schedule and Limits, and Consider Approval and Authorization to Bind Coverage, Renewal of Special District Association of Colorado Membership, Payment of Agency Fees (**enclosure**)
6. Manager/Operations Matters

- a. Manager's Report
 - b. Consider Approval of Amendment to Service Agreement with Advance HOA Management, Inc. (**enclosure**)
7. Legal Matters
- a. Consider Approval of Resolution Calling May 2025 Election (**enclosure**)
 - b. Consider Approval of Amendment to Independent Contractor Agreement with CLC Landscaping for Snow Removal Services (**enclosure**)
8. Financial Matters
- a. Review of Payables/Financials (**enclosure**)
 - b. Conduct Public Hearing on 2024 Budget Amendment (*if needed*)
 - i. Consider Adoption of Resolution Amending 2024 Budget (**enclosure**)
 - c. Conduct Public Hearing on 2025 Budget
 - i. Consider Adoption of Resolution Adopting 2025 Budget, Imposing Mill Levy and Appropriating Funds (**enclosure**)
 - d. Consider Approval of 2024 Audit Engagement Letter (**enclosure**)
9. Other Business
10. Adjourn