

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

OF

VILLAGE EAST METROPOLITAN DISTRICT NO. 3

Held: Thursday, November 10, 2022, at 6:00 P.M.

The meeting was held via teleconference.

Attendance

The regular meeting of the Board of Directors for the Village East Metropolitan District No. 3 was called and held in accordance with the applicable laws of the State of Colorado. The following Directors, having confirmed their qualification to serve, were in attendance:

Jaclyn Adkins
Jeffrey Place

Also present: Zachary P. White, Esq., White Bear Ankele Tanaka & Waldron, P.C., District General Counsel; Shelly Granger-Blackmon, Advance HOA, District Manager; and, Cheri Curtis, Marchetti & Weaver, District Accountant.

Call to Order/Declaration of Quorum

Director Place noted that a quorum of the Board was present and that the Directors had confirmed their qualification to serve, and therefore, called the meeting to order.

Disclosure Matters

Mr. White advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. White reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. White inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda

Mr. White presented the agenda to the Board for consideration. Following discussion, the Board unanimously approved the agenda.

Public Comment

None.

Consent Agenda

Mr. White reviewed the items on the consent agenda with the Board. Mr. White advised the Board that any item may be removed from the consent agenda to the regular agenda upon the request of any director. No items were requested to be removed from the consent agenda. Upon a motion duly made and seconded, the following items on the consent agenda were unanimously approved, ratified and adopted:

- a. June 23, 2022 Minutes
- b. 2023 Annual Administrative Resolution
- c. 2023 Resolution of the Board of Directors Designating Meeting Notice Posting Location
- d. 2021 Audit
- e. District Website Maintenance and Management with Heatherly Creative for Website Maintenance Services

Insurance Matters

Consider Approval of Property and Liability Schedule and Limits

Mr. White presented to the Board the 2023 Property and Liability renewal. Following discussion, upon a motion duly made and seconded, the Boards unanimously approved the renewal.

Consider Approval of Renewal of Special District Association of Colorado Membership for 2023

Mr. White presented to the Board the 2023 Special District Association of Colorado Membership renewal. Following discussion, upon a motion duly made and seconded, the Boards unanimously approved the renewal.

Manager/Operations Matters

Manager’s Report

Ms. Granger-Blackmon presented to the Boards regarding prairie dog control. The District is currently scheduled for ongoing treatments.

Legal Matters

Consider Approval of Resolution Calling May 2, 2023 Election

Mr. White presented to the Boards the Resolution Calling the May 2, 2023. Following discussion, upon a motion duly made and seconded, the Boards unanimously approved the resolution.

Consider Approval of Third Addendum to

Mr. White presented to the Boards the Third Addendum to the Independent Contractor Agreement with CLC Landscape for

Independent Contractor Agreement with CLC Landscape, Inc. for Snow Removal and Landscape Services

Snow Removal and Landscape Services. Following discussion, upon a motion duly made and seconded, the Boards unanimously approved the agreement.

Financial Matters

Consider Approval of Payables and Financials

Ms. Curtis presented to the Boards the payables and financials. Following discussion, upon a motion duly made and seconded, the Boards unanimously approved the payables and financials.

Discussion Regarding District Fee Structure

Conduct Public Hearing on 2022 Budget Amendment and Consider Adoption of Resolution Amending 2022 Budget

Director Place opened the public hearing on the 2022 Budget Amendment. Mr. White noted that the notice of public hearing was provided in accordance with Colorado Law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Ms. Curtis reviewed the Resolution Amending the 2022 Budget with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution amending the General to \$ 35,908 and the Debt Service Fund to \$176,744.

Conduct Public Hearing on 2023 Budget and Consider Adoption of Resolution Adopting 2023 Budget, Imposing Mill Levy and Appropriating Funds

Director Place opened the public hearing on the proposed 2023 Budget. Mr. White noted that the notice of public hearing was provided in accordance with Colorado law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Ms. Curtis reviewed the 2023 Budget Resolution with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution adopting the 2023 Budget, appropriating funds therefor and certifying mills for the General Fund, and mills for the Debt Service Fund, as shown in the 2023 Budget, subject to receipt of final assessed valuation.


Discussion Regarding Refinancing General Obligation Limited Tax Bond, Series 2017A and Subordinate General Obligation Limited Tax Bonds, Bonds Series 2018B Other Business

None.

Adjournment

There being no further business to come before the Board and following discussion and upon motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.


[Jaclyn Adkins \(Aug 27, 2023 15:33 MDT\)](#)

Secretary for the Meeting

The foregoing minutes were approved by the Board of Directors on the 13th day of July, 2023.